



Ceramic League of Miami

WHERE CERAMIC ARTISTS SHARE THEIR WORK AND PASSION FOR CLAY

Class/Workshop Registration Information and Form

To Register: To register for classes or workshops, please mail to Ceramic League of Miami or drop off the registration form with full tuition payment. Please make checks payable to **Ceramic League of Miami**. Full payment is required to reserve a spot and will be accepted on a first come, first serve basis.

Registration and Refund Policies:

- CLM ONLY accepts credit cards for purchases of \$100 or more or purchases made on CLM's website.
- Tuition is due in full at time of class registration.
- Full payment is required to reserve a class spot.
- Class sessions are not prorated.
- No refunds will be made once a class or workshop has started.
- No refunds will be given for missed classes.
- Make up classes for missed classes are at the discretion of the instructor.
- Missed classes are not transferable to the next session.
- Enrollment fees may not be carried over into the next session.
- Classes and workshops with insufficient enrollment may be cancelled and payment fully refunded.
- Bounced checks will incur a \$30 handling fee.
- To receive a full refund (less \$10 handling fee for credit card purchases) for classes or workshops, students must cancel their registration by notifying CLM at least 7 days prior to the class start date.
- No refunds for workshops if cancellation is made fewer than 7 days before the start of the workshop unless there is someone on the wait list to fill the spot.

If you have any questions, please call 305-233-2404

Deliver or mail completed registration form and tuition payment to:

Ceramic League of Miami, 8873 SW 129th Street, Miami, FL 33176

Registration information (please print):

Class/Workshop Title: _____

Start Date of Class: _____ Class Time: _____

Is student an Active Member of CLM? (circle yes or no) Yes No Class Tuition: \$ _____ .00

Payment: Cash(attach cash to form) Check # _____ (attach check to form)

Student Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone: _____

Signature : _____

(Signature of Parent or Guardian if student is under 18 yrs old)